

# **FINANCIAL COMMITMENT LETTER**

**New Hackensack Nursery School  
1580 Route 376  
Wappingers Falls, NY 12590**

## ***We are excited for your child to be part of our school!***

As we prepare to welcome your child into our classroom, please know our commitment to you:

### **Our Commitment to our Students**

Education, Socialization, Safety of your child

Successful administration of the nursery school is a collaborative effort. While the board of directors does their part, we ask that your family does its part. Your family's commitment is needed:

### **Your Family's Commitment to NHNS**

On-time, full tuition payments

As the Board of Directors, we take our commitment seriously and appreciate that our families do the same.

***Please read this letter thoroughly before signing; and return this page along with your registration paperwork.***

**Your signature at the bottom of this page is your acknowledgment that you are the responsible party for tuition payments.**

\*Please note that NHNS does recognize but does not participate in legal matters. The signature below is the contact and responsible party for making any payments.

*The tuition payment **due dates** are as follows:*

July 15, 2019

October 15, 2019

January 15, 2020

April 15, 2020

**Payment Options:** Cash, Check, Bill Pay Service

*Check Payments:* Make checks payable to 'New Hackensack Nursery School'

*Bill Pay service:* please contact **your** bank for the required information from the nursery school. Our

Director and Treasurer can then provide the information. The Director can be reached at the number below.

**Late payments** will be subject to an initial \$50.00 fee per child. If payment is not received, additional fees will accrue each month thereafter, and may result in your child being removed from the program. Early payments are gratefully accepted!

**Refund Policy:** A full tuition refund will be issued if your child is withdrawn **prior** to the last Saturday in August. An 80% tuition refund will be issued for withdrawals between the last Saturday in August and the first day of school. A partial, prorated tuition refund will be issued if your child is withdrawn **after** the first day of school. The \$50.00 registration fee is not refundable.

**Returned Check Policy:** Parents are responsible for bank charges resulting from checks returned for insufficient funds.

**PLEASE**, if you anticipate a payment problem, contact us **prior** to the due date. We strive to be flexible if a real problem arises. All information is kept in strict confidence.

Our Director may be reached at 462-0810, ext. 130.

Kindest regards,

*New Hackensack Nursery School Board of Directors*

**\*\*\*\*Please sign and return this form with your paperwork\*\*\*\***

**2019– 2020 Commitment for** \_\_\_\_\_

Child's Name (please print)

\_\_\_\_\_  
Parent/Guardian/Responsible Party Signature

\_\_\_\_\_  
Date

Relationship to Child: \_\_\_\_\_